Name of the Lecture (16 font in bold), more lines are possible just like in this example

Title Name Surname of the Author (12 font in bold)

Department of............ (12 font in italics) in English Supervisor: Title Name Surname of the Supervisor (12 font in italics) - title in English

This paper contains instructions for the preparation of your lecture's abstract, which you will give during the Doctoral Students Scientific Conference at the Faculty of Chemical Engineering. Your abstract will be published in the form you will have submitted in the conference proceedings. The conference will be held in English, so prepare your abstract in English (remember to use English when mentioning your Department or academic titles). For all parts of the abstract, use Times New Roman font (the size of the font for the upper of the abstract is mentioned above), for the abstract's text itself use 12 font. The text of the abstract itself should contain 2000 characters without spaces (approx. 30 sentences). Set the top, bottom and right margins to 2.5 cm; the left one to 3 cm. The heading should be centered.

You are obliged to submit your abstract in published and in electronic form (anna.vaneckova@vscht.cz, kamila.klaudisova@vscht.cz) The published form together with your application for the conference (signed by your supervisor) should be submitted to the Dean's Office. The abstract should be printed on a laser printer. The abstract will be evaluated from the linguistic as well as from the scientific point of view by the committee.